



Agenda
Olivette City Council Worksession
March 5, 2019
7:00 PM
Council Chambers
Olivette City Center
1140 Dielman Road
Olivette, MO 63132

1. Roll Call
2. Discussion Of Park And Recreation Commission Work Plan

Documents:

[PARC 03-01-19.PDF](#)

3. Discussion Of Medicinal Marijuana
4. Adjournment

AGENDA ITEMS WILL NOT NECESSARILY BE DISCUSSED IN ORDER. IF YOU HAVE ANY QUESTIONS, PLEASE CALL CITY HALL AT (314) 993-0444

The City of Olivette acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. If you require special services (i.e. sign interpretative services, alternative audio/video device) for participation in or access to the City of Olivette sponsored public programs, services, and/or meetings please call Barbara Sondag, City Manager at 314.993.0444 as soon as possible but no later than 48 hours prior to the event or call 314.993.3610 VOICE TDD, 1.800.735.2466 RELAY MISSOURI. Thank you.

Please note that the City Council may adjourn to closed session pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client matters pursuant to Section 610.021(1), real estate matters pursuant to Section 610.021(2), personnel matters pursuant to 610.021(3), audit matters pursuant to Section 610.021(17), or for any other reason allowed by Missouri law.

Posted this day, March 1, 2019 at 1:00pm



CITY COUNCIL AGENDA SUBMISSION

February 12, 2019

Agenda Item:

Parks and Recreation Commission Annual Work Plan

Description:

The Parks & Recreation Commission is an advisory Commission to the City Council. The Commission works in coordination with City staff in matters related to parks, facilities, programs and other associated activities. In this capacity the Commission duties include:

1. Engage the community and serve as advocates for the advancement of programs, facilities and services.
2. Receive, review, discuss and report on community input concerning parks, recreation activities, and facilities.
3. Volunteers at City Park and Recreation programs and events and act as ambassadors of the Parks and Recreation Department.
4. Periodically review the Parks and Recreation Master Plan and Individual Park Master Plans and make appropriate recommendations to the City Council.
5. Set annual Commission goals and corresponding work plan for presentation to City Council.
6. Review and give input into the Parks and Recreation Department's annual budgets and capital improvement plan.
7. Recommend and/or give feedback on ordinances necessary for the regulation and governance of Olivette's parks, recreational programs and facilities.

This is an opportunity for the City Council to review the annual work plan and assign additional tasks as needed.

Recommendation

A motion to approve the annual work plan of the Parks and Recreation Commission.

Attachment

1. 2018-2019 Annual Work Plan Parks & Recreation Commission

Respectfully submitted by:

Beverly Tucker Knight
Parks & Recreation Director

2018-2019 Work Plan

Goal	Action/Task	Commissioners	Timeline
1. Improve Athletic Programs 1.1. Youth Sports 1.2. Adult Sports	1.1 Monitor Customer Service of current leagues 1.2 Work with staff to identify sports for expanded offerings	Kisha Lee Robert Heuermann	1.1 Completed/Ongoing 1.2 Ongoing
Goal	Action/Task	Commissioners	Timeline
2. Implementation of comprehensive Parks Master Plan 2018	2.1. Park Redevelopment Priorities 2.2. Provide input on short term removals/repairs 2.3. Review RFQs & RFPs for Park Projects 2.4. Attend and/or host Public Meetings as needed 2.5. Provide input on annual Capital Improvement Projects (CIP)	Rob Heuermann Ed Kastner Kisha Lee Robin LeVan Carla Patterson Jim Person Sue Rich	2.1 In progress 2.2 Ongoing 2.3 TBD 2.4 TBD 2.5 TBD
Goal	Action/Task	Commissioners	Timeline
3. Community Engagement and Volunteers	3.1. Outreach at Events, <i>including but not limited to:</i> 3.1.1. Engagement at Party in the Park 3.1.2. Public Meetings 3.1.3. Boo Bash 3.2 Overall Volunteer Program 3.2.1 Research best practices	Rob Heuermann Robin LeVan Jim Person	Ongoing

	<p>3.2.2 Make recommendations on process</p> <p>3.2.3 Identify roles</p> <p>3.3 Weed Warriors Program</p> <p>3.3.1 Recruit new volunteers</p> <p>3.3.2 Identify new partners for projects</p> <p>3.4 Report to Commission on Sponsorship Methods for Major Donors</p>		
Goal	Action/Task	Commissioners	Timeline
3 Field Rental Fee Study	<p>3.1 Statistical Usage/Revenue Reports</p> <p>3.2 Resident vs Non-Resident</p> <p>3.3 Fee Comparison Study</p> <p>3.4 Proposed Rate Increase</p>	Staff Liaison, Beverly Tucker Knight will bring report to Commission for discussion	4.1 March 2019 target for initial report
Goal	Action/Task	Commissioners	Timeline
5 Wayfinding Project	<p>5.1 Identify and review wayfinding programs of other municipalities</p> <p>5.2 Review Committee formations of other municipalities</p> <p>5.3 Propose key components of RFQ for agency search</p> <p>5.4 Report on all to Council</p>	<p>Ed Kastner</p> <p>Carla Patterson</p> <p>Jim Person</p>	TBD
Goal	Action/Task	Commissioners	Timeline
4 Integrated Pest Management Program (IPM)	4.1 Identify and review best practices of local model agencies (i.e. MoBot, MDC, and selected municipalities)	<p>Carla Patterson</p> <p>Jim Person</p>	TBD

	<p>4.2 Propose key concepts for adoption in Olivette</p> <p>4.3 Create community education program on the IPM</p> <p>4.4 Review plan annually</p>		
Goal	Action/Task	Commissioners	Timeline
5 Park Memorial Policy	<p>5.1 Identify what is already in parks and current state</p> <p>5.2 Review best practices of other agencies (two previously identified: MoBot and City of Clayton)</p> <p>5.3 Recommend key policy components for Olivette</p> <p>5.4 Recommend actions for current memorials</p> <p>5.5 Present findings to Council</p>	<p>Ed Kastner</p> <p>Kisha Lee</p> <p>Maxine Weil</p>	TBD
Goal	Action/Task	Commissioners	Timeline
6 Commissioner Development	<p>6.1 Enroll all Commissioners as members of MPRA</p> <p>6.2 Attend trainings and conferences as opportunities arise</p> <p>6.3 Schedule Special Presentations by local agencies for potential partnerships</p>	All Commissioners	<p>5.1 target date December 2019</p> <p>5.2 Ongoing</p> <p>5.3 Ongoing</p>