

2023 Work Plan- DRAFT

Goal	Action/Task	Commissioners	Timeline
1. Implementation of comprehensive Parks Master Plan	1.1. Provide input on short term removals/repairs 1.2. Review RFQs & RFPs for Park Projects 1.3. Attend and/or host Public Meetings for individual park plans 1.4. Provide input on annual Capital Improvement Projects (CIP) 1.5. Review monthly progress reports on Prop C Construction 1.6. Park Master Plan Five Year Update	All Commissioners	1.1 Complete 1.2 Complete 1.3 Complete 1.4 February or March 2023 1.5 Ongoing through end of construction 1.6 FY23/24
Goal	Action/Task	Commissioners	Timeline
2. Community Engagement and Volunteers	2.1. Outreach at Events, <i>including but not limited to:</i> 2.1.1. Engagement at Party in the Park 2.1.2. Public Meetings 2.1.3. Harvest Festival 3.2 Weed Warriors Program 3.2.1 Recruit new volunteers 3.2.2 Identify new partners for projects 2.2. Volunteer and/or Participate in the City sponsored events (<i>ie Party in the Park, Turkey Trot etc</i>)	All Commissioners	Ongoing following event and program yearly calendar

	<ul style="list-style-type: none"> 2.3. Monthly Park Walks <ul style="list-style-type: none"> 2.3.1 Create template for visits 2.3.2 Set schedule for parks 2.3.3 Assign people 		
Goal	Action/Task	Commissioners	Timeline
3. Field Rental Fee Study	<ul style="list-style-type: none"> 3.1 Statistical Usage/Revenue Reports 3.2 Resident vs Non-Resident 3.3 Fee Comparison Study 3.3 Proposed Rate Increase 	Fee Working Group – members TBD with PARC Secretary, Don LaChance will bring report to Commission for discussion	FY 2023-2024
Goal	Action/Task	Commissioners	Timeline
4. Time Capsule	<ul style="list-style-type: none"> 4.1 Determine type of capsule: virtual, on wall, in ground 4.2 Set framework for contents 4.3 Set parameters for contributions 4.4 Create process to collect items 4.5 Collect items 4.6 Prepare contents 4.7 Dedication ceremony <ul style="list-style-type: none"> 4.7.1 Enlist staff and commissioners to assist 	<ul style="list-style-type: none"> 1. Sue Rich 2. Bill Hansen 	
Goal	Action/Task	Commissioners	Timeline
5. Individual Park Completion Celebrations	<ul style="list-style-type: none"> 5.1. Confer with staff and Council 5.2. Plan Events <ul style="list-style-type: none"> 5.1.1 Set Dates 5.1.2 Create format 5.1.3 Build Budget 5.1.4 Develop Marketing Timeline 5.1.5 Gather supplies 5.1.6 Host Event 	<ul style="list-style-type: none"> 1. TBD 2. Working with Staff 	

Goal	Action/Task	Commissioners	Timeline
5. Commissioner Development	5.1 Annually Enroll all Commissioners as members of MPRA 5.2 Attend trainings and conferences as opportunities arise 5.3 Schedule Special Presentations by local agencies for potential partnerships	All Commissioners	5.1 Completed Dec 2022 5.2 Ongoing 5.3 Ongoing