



Barbara Sondag
City Manager
City of Olivette
1140 Dielman Road
Olivette MO 63132
314-983-5200
Bsondag@olivette-mo.com

Release: March 22, 2020

The City of Olivette Council and Staff continue to monitor the COVID-19 pandemic and make adjustments to services as necessary. This is a fluid situation and plans are changing as needed. In response to the County “Stay At Home Order”, we have made the following adjustments to services, meetings and facility hours of operation.

Facilities

City Center

- Community Rooms closed
- Lobby will be closed to the public beginning Tuesday March 24 – Meetings will be by telephone or appointment only. **Please reference the phone numbers under each department for contact information.**

Community Center

- Closed

Public Works

- Closed

Services

Police

The Olivette Police Department continues to serve the community. However, it is necessary to suspend the following services:

- Building tours
- No special patrols or assignments
- Non-essential trainings
- Only fingerprinting of healthcare workers for continued licensure

Fire/EMS

The Olivette Fire Department continues to serve the community. However, it is necessary to suspend the following services:

- Car seat installation
- Smoke detector installation
- Business inspections
- Blood pressure checks
- FD tours
- Training with other departments



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City Manager

The City Manager, Barbara Sondag is working remotely, call 314-983-5200 or BSondag@OlivetteMO.com

Planning and Community Development

Staff is working remotely. Utilize either the main line at 993-0252 or contact the director directly at 994-2452 or ctrejo@olivettemo.com to schedule meeting, inspection, or plan review.

See below for Services:

- Building inspections will be limited to new construction.
- Applications for Occupancy Inspections are still necessary and may be forwarded electronically. Inspections will be coordinate following "Stay at Home Order".
- Plans will continue to be received and reviewed – electronically if possible
- Code Enforcement will be limited

Courts

Staff is working remotely call 314-983-5212 or srunser@olivettemo.com

No window service

Public Works

Building Closed

Director is working remotely call the main line at 993-0252

Core services will continue

Parks and Recreation

Center Closed

Staff is working remotely call 314-991-1249 or email opr@OlivetteMO.com

Services and Program Information:

- Programs, events and rentals are cancelled during the 30 day Stay at Home Order
- Parks are open
- Playground Equipment is closed
- Outdoor pavilion rentals are cancelled
- Outdoor restrooms are closed

Finance

Staff is working remotely call 314-983-5230 or finance@olivettemo.com

Communications

Staff is working remotely call 314-983-5280 or kfleming@olivettemo.com

HR

Staff is working remotely call 314-265-5275 or DMandle@OlivetteMO.com



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Meetings

City Council meetings will be held if deemed necessary – Meetings will be via Videoconferencing and Livestreamed.

PCDC meetings will be held if deemed necessary – Meetings will be via Videoconferencing and Livestreamed.

Board of Adjustments will be held if deemed necessary – Meetings will be via Videoconferencing and Livestreamed.

EDC meetings are cancelled through April 26.

Parks and Recreation are cancelled through April 26.

Public Meetings on Prop C will be rescheduled and announced later in the week of March 22.